

# Iowa County Sheriff's Office - Jail Division

## Correspondence & Telephone Policy

Telephones are available to detainees not under disciplinary action. Calls may be made collect or with the use of a calling card purchased through the jail commissary. Family and friends may also call Evercom Systems Inc., which allows outside persons to credit their telephone with minutes so detainees can call. This is the most economical use of the telephone system. The telephone contract is currently held by Securis Technologies of Dallas Texas. You may contact Evercom with questions at 1-866-558-2323. You will want your credit card or method of payment handy.

The most economical method of correspondence is by writing. Letters mailed to inmates must contain the inmate's full name as part of the address. The jail will not accept certain items through the mail. All mail is subject to routine screening procedures. Any item which is not allowable by jail standards will be either placed in the inmate's secure property or returned to the sender at the detainee's expense. You are advised not to send items such as medication for inmates. All medications must be acquired by jail staff from approved vendors.

Mail should be addressed in the following manner:

DETAINEE NAME  
c/o Iowa County Jail  
960 Franklyn Ave.  
Marengo, Iowa 52301

Detainees with funds may write to you as often as they wish. Indigent detainees may write up to two (2) personal letters each week free of charge. Please be aware that anytime an indigent detainee receives funds, those funds are subject to collection for indigent free services. The detainee may view and read certain items, but may be required to keep the item(s) in their personal property. Such items may be and are not limited to the greeting cards, pictures, postcards, any item containing or bearing stickers, and other items considered contraband. Polaroid pictures or pictures deemed inappropriate in nature will be placed in the detainee's property.

The preferred method of sending detainee money is either by money order or cashier's check. Although cash is not recommended, the jail does accept it. Personal checks of any kind are not accepted.